

<b>MINNESOTA STATE COLLEGES AND UNIVERSITIES*</b> <b>ARTICULATION of Program of Study/Career Pathway Courses from Partner High School(s)/Agency</b>	<b>Saint Paul Public Schools AND Saint Paul College</b>
<small>*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.</small>	

This Agreement is entered into between Como Park, Central, Harding, Humboldt, Johnson, and Washington Technology High Schools (hereinafter sending institution), and Saint Paul College (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution offers Culinary Arts 2 and the receiving institution has an established course equivalency, and will facilitate credit transfer for this course as specified below for the specified Culinary course. It is mutually agreed:

#### **Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the completion requirements at both institutions.
- C. Students must meet the receiving institution's and program admission requirements for the agreement to apply.

#### **Articulation of Credits**

- A. Course credit will transfer as described in the attached Program Articulation Table.

#### **Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Course Agreement is effective on 09/2015 and shall remain in effect until the end date of 06/2020 (five years), unless terminated or amended by either party with 90 days prior written notice. This articulation agreement will be reviewed by both parties beginning 12/2019 (within six months of the end date).
- C. The student will notify the receiving institution of their intent to follow this agreement, and present proof of course completion requirements.
- D. Course content and/or syllabi for the sending institution's curriculum have been reviewed by high school, college and university faculty and align with college and/or university curriculum content.
- E. The goal of this agreement is to provide for articulation of credits and to provide learners with a quality education that prepares them for successful integration into the workforce, create contributing members of society, and instill the need to be lifelong learners. In accomplishing this goal the sending institution, colleges and universities will comply with federal and state legislation and guidelines.

### **Terms and Conditions of Credit Transfer:**

Applicants accepted must fulfill the graduation requirements of the award granting college or university.

### Criteria for Earning College/University Credit

Students may earn college credits by successfully completing the Culinary Arts 2 curriculum and passing appropriate industry skill standard exams.

Students who meet the following criteria are eligible to receive college or university credit for courses, as identified in the course equivalency table.

- Earn a score of 85 percent (B grade) or better in each course being articulated for credit.
- The articulated credits will be awarded based on the averaged grades of 1<sup>st</sup> and 2<sup>nd</sup> quarters or 3<sup>rd</sup> and 4<sup>th</sup> quarters.
- Enroll in the college or university, which is a party to this agreement.
- Enroll in one of the programs specified in this agreement.
- Provide an official high school transcript, official documentation of passing Culinary Arts 2 and other documentation required by the college
- The student will need to take CULA 1415 at Saint Paul College in order to receive the full credits. However, student is financially responsible for only one of four credits.

### Documentation of College or University Credit

1. If the student's grade on each course grade was 85 percent (B) or better, a "P" grade will be recorded on a MnSCU college/university transcript indicating that credit is given.
2. The college/university will clearly indicate whether the credit will count toward diploma/degree requirements or a general elective.
3. The credit will be granted at Saint Paul College only.

### Life of the Credit

A student must provide documentation of successful completion of the Culinary Arts 2 within three (3) years after successful completion of high school graduation for the student's request for credit to be considered.

### Instructor Qualifications

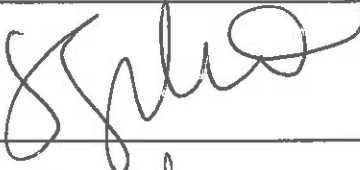
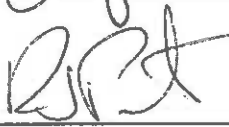

#### High School/Organization Instructors

- Saint Paul Public School instructors must be licensed as a K-12 teacher and qualified to teach in programs that contain the Program of Study/Career Pathway courses. If the Perkins funds are used, the high school instructor must be career and technical education certified.




## COURSE ARTICULATION TABLE

	High School(s) (sending)	College (receiving)
Institution	Como Park, Central, Harding, Humboldt, Johnson, and Washington Technology High Schools	Saint Paul College
Program Name		Culinary
<b>Program of Study Courses and Equivalencies (if any)</b>		
Course	College/University Equivalent Course	Credits
F40232(1) Culinary Arts 2	CULA 1415- Culinary Arts Foundation 2	3 of 4
• (#) Reflects term course was taken in (e.g. 1, 2, 3, 4)		
*If course is equivalent to part of the college/university course, fees for the equivalent credits will be waived		

### Saint Paul Public Schools

High School	Name	Signature	Date
Administrator			
Superintendent	Valeria Silva		
Director of OCCR	Jon Peterson		11.30.15
CTE Program Manager	Kathryn Kittel		11/24/15

### Saint Paul College

College	Name	Signature	Date
Chief Academic Officer	Kelly Murtaugh		11/6/16
Dean of Health and Service Program	Brendan Ashby		11/7/16
College President	Rassoul Dastmozd		11/6/2016